

# Howard University

## School of Divinity

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### Fall 2022-Spring 2023 ACADEMIC CALENDAR

#### FALL (FIRST) SEMESTER 2022

June 24, Friday	Early Processing deadline for receipt of all required Financial Aid documents for Fall 2022 Consideration. Documents include (but not limited to) Verification, Independent Status Petition, Special Circumstances Appeal, Satisfactory Academic Progress (SAP) Appeal, College Enrollment Verification, Authorization to Apply Title IV Funds
July 1, Friday	Deadline for required health documents for new entrants
July 11, Monday	Fall 2022 Statements available via BisonWeb
25, Monday	<b>Deadline to enroll in the Payment Plan via TouchNet at 0% down payment (Enrollment Fee is required)</b>

#### AUGUST

8, Monday	<b>Payment-in-full due for Fall 2022 (All Students)</b>
12, Friday	Fall disbursement of financial aid to eligible students' accounts with the Office of Bursar
15, Monday & 16, Tuesday and	<b>Faculty Retreat @ 8:30am-4pm</b>
18, Thursday	<b>Orientation for new, transfer, and returning MDiv &amp; MA students</b>
25, Thursday	<b>Deadline to enroll in the Payment Plan via TouchNet at 25% downpayment</b>

**(Enrollment Fee is required)**

22, Monday **FORMAL CLASSES BEGIN**

22, Monday-  
September 2, Friday LATE REGISTRATION/CHANGE OF PROGRAM PERIOD (Add or drop a course without a grade of "W," change from one section to another, change from credit to audit or audit to credit). **Late registration fee assessed for all new registrations**

**SEPTEMBER**

2, Friday **LAST DAY TO REGISTER FOR FALL 2022**

Consortium Registration

**Deadline to receive 100% refund of tuition/fees**

5, Monday **UNIVERSITY CLOSED** - Labor Day Observed

7, Wednesday **FALL OPENING CONVOCATION & PINNING CEREMONY** – School of Divinity @ 5:30pm

12, Monday Faculty Meeting @10am

Deadline for instructors to submit Never Reported (NR) and Unofficial Withdrawal

Graduation Application available via BisonWeb for Fall 2022 prospective candidates

Deadline for submission of DMin project proposal (including title, statement of purpose, methodology, outline, references). Prerequisite: Completion of 30 credit hours. \*\*

14, Wednesday Chapel Service @5:30pm

- 17, Friday      **OPENING CONVOCATION** – Howard University Cramton Auditorium @ 11:00 am  
(Classes suspended from 10:00 am to 1:00 pm)
- 19, Monday      ELRJ Lecture
- 29, Monday      Academic Affairs Committee Meeting @10am
- 21, Wednesday      Chapel Service @5:30pm
- 23, Friday      Staff Meeting @10am
- 26, Monday      **Deadline to receive 50% refund of tuition/fees**
- 28, Wednesday      Chapel Service @5:30pm

## OCTOBER

- 3, Monday Faculty Meeting @10am
- 5, Wednesday Chapel Service @5:30pm
- 10, Monday **UNIVERSITY CLOSED-** Mental Health Day
- 12, Wednesday Chapel Service @5:30pm
- 14, Friday Deadline for instructors to submit Midterm, Unofficial Withdrawal (UW)and Never Reported (NR) status reports via BisonWeb for Fall 2019
- 19, Wednesday Chapel Service @5:30pm
- 24, Monday Graduation Application available via BisonWeb for Spring 2023prospective candidates
- 26, Wednesday Chapel Service @5:30pm
- 29, Friday Spring 2023 Registration begins for Graduate Continuing Students  
Consortium Registration
- Deadline to receive 25% refund of tuition/fees**

## NOVEMBER

- 1, Monday Faculty Meeting @10am
- 2, Wednesday Chapel Service @5:30pm
- 3, Thursday Alumni Symposium
- 4 Friday Staff Meeting @10am
- 7, Monday Academic Affairs Committee Meeting @10am  
Last day for defending DMin projects for December graduates \*\*
- 9, Wednesday Service @5:30pm
- 11, Thursday **UNIVERSITY CLOSED** – Veterans Day Observed
- 11, Friday **LAST DAY TO WITHDRAW FROM A FALL 2020 COURSE**  
**LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY**  
<https://www2.howard.edu/withdrawal>
- 14, Monday Faculty Dialogue @ 10am
- 16, Wednesday Chapel Service @5:30pm
- 24, Thursday **UNIVERSITY CLOSED - THANKSGIVING RECESS**  
27, Sunday
- 30, Wednesday Chapel Service @5:30pm

## DECEMBER

2, Friday

**FORMAL CLASSES END**

**DEADLINE FOR STUDENTS TO CLEAR SPRING 2021 INCOMPLETE GRADES WITH INSTRUCTORS**

7, December

Deadline for academic deans to submit Special Grade Reports to the Office of the Registrar for removal of Spring 2021 incomplete grades

5, Monday

Faculty Meeting @10am

7, Wednesday

For Prospective May 2023 Graduates, final copy of MDIV, MA(RS), DMINwriting projects due in Office of Associate Dean for Academic Affairs by 3:00 pm \*\*

10, Tuesday

**FIRST SEMESTER ENDS**

Official GRADUATION DATE for Fall 2021-degree recipients

19, Monday -  
1, Sunday January

**UNIVERSITY CLOSED - WINTER RECESS**

## SPRING (SECOND) SEMESTER 2023

### JANUARY

- 9, Monday                    **FORMAL CLASSES BEGIN**
- 9, Monday-  
20, Friday                    LATE REGISTRATION/CHANGE OF PROGRAM PERIOD (Add or drop a course without a grade of "W," change from one section to another, change from credit to audit or audit to credit). **Late registration fee assessed for all new registrations.**
- 16, Monday                    **UNIVERSITY CLOSED** - Martin Luther King, Jr.'s Birthday Observed
- Deadline to enroll in the Payment Plan via TouchNet at 25% down payment (Enrollment Fee is required)
- 20, Friday                    **LAST DAY TO REGISTER FOR SPRING 2022**
- Deadline to receive 100% refund of tuition/fees. Please note that the online Total Withdrawal Request Form must be submitted.**
- Deadline for receipt of December 2022 Graduation Recommendations in the Office of the Registrar
- 23, Monday                    Academic Affairs Committee Meeting @10am
- 25, Wednesday                **SPRING OPENING CONVOCATION & PINNING CEREMONY** – School of Divinity @ 5:30pm
- 27, Friday                    Staff Meeting @10am
- 30, Monday                    Faculty Dialogue @ 10am
- Financial holds applied to all accounts with a balance greater than zero and late payment fees assessed.
- Deadline for instructors to submit Never Reported (NR) and Unofficial Withdrawal (UW) grades via BisonWeb for Spring 2022

## FEBRUARY

1, Wednesday Chapel Service @5:30pm

6, Monday Faculty Meeting @10am

8, Wednesday Chapel Service @5:30pm

14, Tuesday **Deadline to receive 50% refund of tuition/fees. Please note that the online Total Withdrawal Request Form must be submitted.**

15, Wednesday Chapel Service @5:30pm

20, Monday **UNIVERSITY CLOSED** - Presidents Day Observed

22, Wednesday Chapel Service @5:30pm

DMin project final draft due for submission for May 2023 graduates \*\*



## MARCH

- |                            |   |
|----------------------------|---|
| 1, Wednesday               | Chapel Service @5:30pm  |
| 3, Friday                  | CHARTER DAY CONVOCATION Cramton Auditorium, 11:00 A.M. (Classes suspended from 10:00 A.M. - 1:00 P.M.)<br><br><b>Deadline to receive 25% refund of tuition/fees (Last day for tuition/fees refunds)</b> |
| 4, Saturday-<br>12, Sunday | <b>UNIVERSITY CLOSED - SPRING RECESS</b>  |
| 13, Monday                 | Faculty Meeting @10am   |
| 15, Wednesday              | Chapel Service @5:30pm  |
| 17, Friday                 | Staff Meeting @10am   |
| 20, Monday                 | Academic Affairs Committee Meeting @ 10am   |
| 22, Wednesday              | Chapel Service @5:30pm  |
| 29, Wednesday              | Chapel Service @5:30pm  |

## **APRIL**

- 1, Friday                      Fall 2022 Registration begins for Graduate Continuing Students BisonWeb is available for registration from **9AM** to **midnight** each day
- Consortium Registration
- 3, Monday                      Faculty Meeting @10am
- 5, Wednesday                      Chapel Service @5:30pm
- 12, Wednesday                      Chapel Service @5:30pm
- 7, Friday                      **LAST DAY TO WITHDRAW FROM A Spring 2022 COURSE**
- LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY**
- <https://www2.howard.edu/withdrawal>
- Deadline for prospective Spring 2022 graduates to apply for graduation via BisonWeb
- 17, Monday                      Summer 2022 Registration begins for Continuing Students BisonWeb is available for registration from **9AM** to **midnight** each day
- Friday Graduation Application available via BisonWeb for Summer 2023 prospective candidates
- 19, Tuesday –  
21, Thursday                      **FINAL EXAMINATIONS FOR PROSPECTIVE SPRING 2021 GRADUATES**
- 19, Wednesday                      Chapel Service @5:30pm – Senior Service
- 28, Friday                      **FORMAL CLASSES END**
- DEADLINE FOR INSTRUCTORS TO SUBMIT GRADES FOR PROSPECTIVE GRADUATES**
- Deadline for students to clear Fall 2022 incomplete grades with instructors

## MAY

- 1, Monday Faculty Meeting @ 10am
- 10, Wednesday **SECOND SEMESTER ENDS**
- 12, Friday Deadline for receipt of May 2023 Graduation Recommendations in the Office of the Registrar
- 5, Friday **CLOSING CONVOCATION** (Honors and Awards)  
School of Divinity @3:00 PM Dunbarton Chapel
- 13, Saturday **COMMENCEMENT** Upper Quadrangle - Main Campus @ 10:00 A.M

**SESSION I: May 22 to June 25**

**Registration: May 18 to 22**

**SESSION II: June 26 to July 30**

**Registration: June 22 to 26**

## **Summer Session I**

- 12, Friday **Summer I Financial Aid disbursements for eligible students**
- 18, Wednesday–  
22, Monday REGISTRATION for all students; Payment in-full is due upon registration
- (Add or drop a course without a grade of "W," change from one section to another, change from credit to auditor audit to credit)
- Consortium Registration
- 22, Monday **FORMAL CLASSES BEGIN**  
**Payment Due in Full for Summer Registration (All Students)**
- Deadline to receive 100% refund of tuition/fees**
- 24, Wednesday **Summer Registration Disenrollment due to nonpayment**

29, Monday **Deadline to receive 50% refund of tuition/fees**

**UNIVERSITY CLOSED** - Memorial Day Observed

## **JUNE**

2, Friday Graduation holds applied for Summer 2021 graduates

6, Monday **Deadline to receive 25% refund of tuition/fees. (Last day for tuition/fee refunds). Please note that the online Total Withdrawal Request Form must be submitted.**

9, Friday **LAST DAY TO WITHDRAW FROM A COURSE**

**LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY (Summer Session 1) (No Refunds)**

17, Friday Summer Session II Financial Aid disbursements for eligible students

19, Monday **UNIVERSITY CLOSED** – Juneteenth Observed

21, Wednesday **FORMAL CLASSES END**

24, Saturday Deadline for faculty to submit Unofficial Withdrawal (UW) and Never Reported (NR) status reports via BisonWeb for Summer Session I 202

26, Sunday **FIRST FIVE-WEEK SUMMER SESSION ENDS**

## Summer Session II

22, Wednesday - REGISTRATION for all students; Payment in-full is due upon registration  
26, Monday (Add or drop a course without a grade of "W," change from one section to another, change from credit to audit or audit to credit)

Consortium Registration

26, Monday **FORMAL CLASSES BEGIN**

**Payment Due in Full for Summer Registration (All Students)**

**Deadline to receive 100% refund of tuition/fees. Please note that the online Total Withdrawal Request Form must be submitted.**

28, Wednesday **Summer Registration Disenrollment due to nonpayment**

**LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY  
(for Summer Session II) (No Refunds)**

## JULY

1, Saturday Deadline for prospective Summer 2023 graduates to apply for graduation via BisonWeb

3, Monday **Deadline to receive 50% refund of tuition/fees. Please note that the online Total Withdrawal Request Form must be submitted**

4, Tuesday **UNIVERSITY CLOSED** - Independence Day Observed

10, Monday **Deadline to receive 25% refund of tuition/fees. (Last day for tuition/fee refunds). Please note that the online Total Withdrawal Request Form must be submitted**

**LAST DAY TO WITHDRAW FROM A COURSE**

14, Wednesday **LAST DAY TO COMPLETE A TOTAL WITHDRAWAL FROM THE UNIVERSITY  
(for Summer Session II) (No Refunds)**

26, Wednesday **FORMAL CLASSES END**

29, Sunday **SECOND FIVE-WEEK SUMMER SESSION ENDS**

Official GRADUATION DATE for Summer 2023-degree recipients

Deadline for receipt of Summer 2023 Graduation Recommendations in the  
Office of the Registrar